MILLER FAMILY BRIDGEWATER IHMRI SUMMER RESEARCH SCHOLARSHIP

2015/2016 GUIDELINES

Aims & Objectives

Through the generosity of Richard Miller, a retired local resident, IHMRI is able to offer five summer scholarships in dementia research for 2015-16.

The aim of the Miller Family Bridgewater IHMRI Summer Research Scholarships is to provide prospective research students with an opportunity to develop skills and training in dementia research in the Illawarra region. This allows students to evaluate for themselves, and demonstrate to others, their potential for research while contributing to vital work in the dementia field.

It is hoped that they are encouraged to continue their investigations into the diagnosis, cause, treatment and improved care for people suffering from dementia, eventually leading to tangible benefits for the people of the Illawarra and the wider community.

Scholarship Value: $3,000. Two instalments of $1,500 will be made, at the beginning of the scholarship (usually in mid-December) and following submission of the scholarship report.

Term: Six to eight (6-8) weeks full-time (or equivalent) over summer 2015/2016. The usual term is from mid-December through until mid-February.

Eligibility: A student is eligible to apply for the Miller Family Bridgewater IHMRI Summer Research Scholarship if he/she:

- is intending to progress to an Honours or Post-graduate course at the University of Wollongong, or
- is in the Graduate School of Medicine (GSM) at UOW and has completed one year of the Bachelor of Medicine and Bachelor of Surgery (MBBS) at the time the scholarship is offered, and
- has not previously received a Miller Family Bridgewater IHMRI Summer Research Scholarship.

The supervisor must be an IHMRI affiliated researcher or clinician who has agreed to supervise the student for the term and who has discussed a project proposal and timeline with the student before the application is lodged.

The scope of projects for consideration should fall into one of the following categories:

- investigations into the molecular and genetic factors that may cause dementia and/or lead to novel diagnostics or therapeutics,
- developing interventions to reduce the impact or progression of disease, or
- developing ways to improve the diagnosis and care of people suffering a dementia.

Where these projects involve community liaison, preference will be given to projects that are conducted in the Illawarra region.

The proposal should be arranged according to the student’s interests, experience and ability, along with what the proposed supervisor considers to be the availability, cost and suitability of dementia related research opportunities. The latter may include health and safety, ethics clearance, and workload implications for the supervisor.
**Student’s Responsibility:** The student will be required to provide a report signed by the supervisor within one month of the completion of the scholarship (usually by the end of March). A report template will be provided. Students will also be expected to present the outcomes of their summer scholarship to the sponsor at an event held in June 2016.

The student shall abide by the NHMRC codes on human and animal experimentation, guidelines established by the Australian Government’s Recombinant DNA Monitoring Committee, and rulings of the Bio-safety, Animal and Human Ethics Committees of the University. An award holder is also required to conform to the course rules (including disciplinary provisions) of UOW.

**Supervisor’s Responsibility:** The primary responsibility of the supervisor is to provide continuing support to the student for their research project. Because of the short timeframe, the supervisor must be available for regular contact with the student in order to monitor progress and provide feedback. Before the project begins, the supervisor must ensure that:

- the proposal for the research project and a timeline has been developed and agreed upon,
- adequate resources are available for timely completion of the project, and
- if relevant, all approvals and clearances for the research project have been granted – in particular, site specific assessments (SSA) and ethics approvals.

*Note: it is particularly important for clinical research proposals that any required ethics and site specific approvals are already in place or are adequately progressed so that the student can complete the project during the scholarship period.*

Supervisors must advise and assist students to comply with occupational health and safety and ethics requirements where relevant.

Any changes to the project or timeline must be communicated by the Supervisor to IHMRI before completion of the project.

The Supervisor must ensure that a project report is submitted by the student within one month of completion of the project, usually by the end March.

**Use of funds:** The awarded funds can only be used for direct payments to the student who can use them as they wish. Funds cannot be used for equipment, materials or infrastructure costs, or be paid to the supervisor or unit.

**Merit Criteria:** Selection is a competitive process. The following merit criteria will be taken into account by the IHMRI Executive in ranking Summer Scholarship applications:

- eligibility of the student
- academic record of the student
- motivation of the student to participate in research
- quality of the research proposal
- potential benefit to the student’s research skill base and
- potential for future study.

**Public Liability Coverage:** A UOW Student External Work Placement Application Form must be lodged by successful candidates prior to the commencement of their projects.

**Scholarships Office:** Upon acceptance, the Scholarships Officer in the Research Student Centre (RSC) should be informed of the name and student number of the recipient, as well as the amount of the scholarship and current address and contact details.

**Application Procedure:** Applicants must use the form provided. Completed forms must be signed by the applicant, proposed supervisor and Head of School (where applicable). All applicants are to attach a copy of their academic record (printed from SOLS) and short curriculum vitae (maximum 1
If relevant, SSAs and ethics approvals for proposed projects must be noted and/or attached.

Please forward the original of your application form for the 2015/2016 Miller Bridgewater IHMRI Summer Research Scholarship to Sally McNeill, c/- IHMRI, Building 32, by 5:00pm on Wednesday 4 November 2015.

Applicants will be notified of the outcome of their submission in mid-November.

USEFUL INFORMATION

Under the conditions of the award, the student is not required to provide services to the University during the tenure of the scholarship. If services are provided, the scholarship then becomes taxable (see the ATO website for more information: www.ato.gov.au)
## QUESTION 1 – Student Details

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<th>Current Degree &amp; Stage in 2015</th>
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<td>Family Name</td>
<td>Completed Degree/s (if applicable)</td>
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## QUESTION 2 – Proposed Supervisor(s) Details

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## QUESTION 3 – Project Title


## QUESTION 4 – Summary of Project Proposal

In a maximum of 200 words, summarise in plain English the project aims, significance and expected outcomes.
QUESTION 5 – Ethics and Site Specific Assessment

Has ethics clearance been obtained?  
Yes ☐  No ☐  N/A ☐

Please provide details and status of any approvals required for the project, including anticipated approval times.

Has SSA been obtained?  
Yes ☐  No ☐  N/A ☐

Please provide details and status of any approvals required for the project, including anticipated approval times.

QUESTION 6 – Student Motivation

In a maximum of 300 words, summarise the reasons why you want to pursue research in this area.

QUESTION 7 - Outcomes for Student

In a maximum of 500 words, summarise the expected outcomes that you hope to gain as a result of being involved in this research project.
### Certification by Student & Supervisor

I certify that I have discussed this project with my potential supervisor/s and that I understand the aims and expected outcomes of the Miller Family Bridgewater IHMRI Summer Research Scholarships and accept the responsibilities of a Student in this program as outlined above.

**Student**

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I certify that I have discussed the project scope and timeframe with my potential student and that I understand the aims and expected outcomes of the Miller Family Bridgewater IHMRI Summer Research Scholarships, and accept the responsibilities of a Supervisor in this program as outlined above, in particular completion of this project within the timeframe.

**Supervisor (Primary)**

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**Co-Supervisor**

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### Certification by Head of School

I certify the project is acceptable to the school and that appropriate facilities are available to support it.

**Head of School**

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### Checklist

- Application form completed (signed by student, supervisor & Head of School)
- Supporting Documentation:
  - Academic Record (printed from SOLS)
  - Curriculum Vitae (maximum 1 page)
- **Original** to be submitted to Sally McNeill, Cl/ IHMRI Reception, Building 32, by 5:00pm on Wednesday 4 November 2015.